



January 24, 2011

Dear Dealer:

Enclosed are information and a contract for the Eleventh Annual Museum of Miniatures Show to be held September 16 and 17, 2011. Each year the show has grown and attracted more people. We are confident this year will continue that trend.

The show will again be held at St. Luke's Methodist Church, 100 West 86th Street, Indianapolis. We can accommodate 8-foot tables in a large great room for dealers. Show hours are 5 to 8 p.m. Friday and 9:30 to 4 p.m. on Saturday. Set-up will be from 10 a.m. to 4:30 p.m. on Friday. Tear down will be immediately following the show (4 p.m.) Saturday. As we have done before, refreshments will be available during set-up and lunch will be available on Saturday at our cost. There will be exhibits and make-it-take-it workshops during the show.

A silent auction will be held at the show with donations from dealers, exhibitors and Friends of the Museum. The museum receives many donations of "stuff" not really suitable for our small shop. These items are sold at the Museum Attic Sale held in the spring at the Carmel Lions Club adjacent to the museum.

Remember, all the profits from the show go directly to the Museum, which promotes awareness of and a growing audience for the miniature arts.

We reserve the right to accept contracts which will provide balance to the show and which reflect the high quality of miniatures desired by show attendees.

We welcome back dealers who have been here before and look forward to meeting the dealers new to the show. We will accommodate as many of your special requests as possible. We appreciate your flexibility.

Our volunteers look forward to helping make this a terrific show that you will enjoy. If you have any questions, please call Sheila at (317) 736-4491 or email her at douille@comcast.net. You may also email us at the Museum, info@museumofminiatures.org.

Sincerely,

Sheila BeMiller & Suzanne Landshof
Dealer Co-Chairpersons

2011 CONTRACT

11th ANNUAL MUSEUM OF MINIATURES SHOW AND SALE

Show Location: St. Luke's United Methodist Church, 100 W. 86th St., Indianapolis, IN 46260

Show Hours: Friday, September 16, 5 – 8 pm

Saturday, September 17, 9:30 am – 4:00 pm

Name: _____

Business Name: _____

Address: _____

City: _____ **St:** _____ **Zip:** _____

Phone: (_____) _____ email: _____

Description of Product to be Sold: _____

I, in signing this contract, assume full responsibility for any and all injury or loss to my property, myself and my employees from any cause as a result of the Museum of Miniatures Show and Sale, and I will provide and pay for any insurance I feel necessary for the protection of same. I further agree to abide by the following conditions of this show.

1. All tables must be draped to the floor. Flameproof covers are recommended.
2. Dealers must set up on Friday from 10:00 am – 4:30 pm unless management is notified before Friday.
3. Security will be provided at night and no one will be admitted to the building before 8:00 am Saturday.
4. Electricity will be provided. Bring your own lights.
5. Balance of the table rental must be paid before the show opens on Saturday.
6. A 50% nonrefundable deposit is required with this contract.
7. Absolutely no packing until the show closes on Saturday.
8. All merchandise must be sold at fair market value.

SIGNATURE: _____ **DATE:** _____

_____ 8' Tables @ \$135 each =	_____ Sub Total
	_____ + 7% Indiana Sales Tax (\$9.45/table)
=	_____ TOTAL
	_____ 50% Deposit Paid with this Contract
	_____ Balance Due at Show

CONTRACTS MUST BE RETURNED BY JUNE 1, 2011 WITH DEPOSIT
Please mail to: Sheila BeMiller, 2161 Heather Glen Way, Franklin, IN 46131

PLEASE NOTE ANY SPECIAL REQUESTS BELOW OR ON REVERSE SIDE.